

Załącznik nr 5

List powitalny skierowany do członków Zespołu Doradców

To: RDI2CluB Advisory Board

May 15, 2018

EUSBSR PA Bioeconomy
Baltic Sea States Subregional Co-operation, BSSSC
Paper Province Sweden
Ministry of Agriculture of the Republic of Latvia
Ministry of Rural Affairs of the Republic of Estonia
Baltic Institute of Finland
Nominee of Świętokrzyskie Voivodeship (TBC)
Ref: Invitation to the RDI2CluB Advisory Board

Dear Madame or Sir,

On behalf of the project partnership, I cordially invite You to take part in the Advisory Board of our project, Rural RDI milieus in transition towards smart bioeconomy clusters and innovation ecosystems –project (RDI2CluB). RDI2CluB is co-financed by the European Regional Development Fund and a Flagship project of EU Strategy for the Baltic Sea Region (EUSBSR) for Policy Area Bioeconomy.

Our mission is to help rural areas in the Baltic Sea Region to reach their full potential in bioeconomy. We hope to achieve our mission through building capacity for transnational cooperation in innovation management and smart specialization in bioeconomy. To enable transnational cooperation, we create an open online platform for innovation in bioeconomy, which will be tested and scaled up via several pilots together with local small and medium sized enterprises.

We are calling together an Advisory Board to provide us advice on the implementation of smart specialisation strategies and building of innovation ecosystems. In addition, we hope our Advisory Board can help us in the quality assurance of our outputs with evaluation in terms of quality, policy relevance and applicability to end-users. Finally, the Advisory Board is providing us a link to networks around Baltic Sea region that can facilitate the uptake and expansion of our bioeconomy innovation network and platform. Practical information on the Advisory Board role and meetings is attached here as Annex 1.

The first Advisory Board meeting is taking place in Estonia connected to the EUSBSR Annual Forum on June 4-5, 2018; more information is attached here as Annex 2.

Looking forward to your reply and confirmation of the Advisory Board membership in your earliest convenience.

Best Regards,

Anna Aalto

Project Coordinator, RDI2CluB

JAMK University of Applied Sciences | Institute of Bioeconomy

www.rdi2club.eu

Annex 1: Practical information for Advisory Board members

Members:

Each of our partner regions – Central Finland (Finland), Hedmark (Norway), Świętokrzyskie Voivodeship (Poland), Vidzeme (Latvia) and Estonia, have nominated one member to the Advisory Board. In addition, the Advisory Board includes members from PA Bioeconomy and BSSSC as agreed in the planning phase of the project.

Role:

Roles of the Advisory Board include:

- provide advice on the implementation of smart specialisation strategies and building of innovation ecosystems;
- provide quality assurance of our outputs with comments on achieved results and evaluation in terms of quality, policy relevance and applicability to end-users; and
- provide a link to networks around Baltic Sea region that can facilitate the uptake and expansion of our bioeconomy innovation network and platform.
- provide wider stakeholder input to assist decision-making in the Project Steering Committee and helps to analyse stakeholder feedback.

Meetings:

The Advisory Board meets face-to-face three times during the project. These meetings take place once per year during later spring in 2018-2020. When possible, the meetings are organised in conjunction to a relevant transnational events promoting bioeconomy and/or cohesion in Baltic Sea Region, such as the EUSBSR Annual Forum.

Covering the costs:

Partner regions are able to assist financially their nominated Advisory Board members to attend the meetings by covering the costs of travel and accommodation. The practical arrangement of this payment is to be agreed between the project partners representing their region and their nominated Advisory Board member.

Conducts:

Date, time and venue of the meeting are provided for the members in earliest possibility, however, no later than one month prior to the meeting. Meeting agenda and related materials are delivered to members at least 10 working days in advance.

Project Coordinator will act as the Secretary of the meeting. The input of the Advisory Board will be written down in the minutes of the board meeting with the response by the Project Coordinator on how to take into account the comments made. Minutes are sent to the members for commenting no later than 3 working days after the meeting. The written information is introduced and discussed in the Project Steering Committee.

Detailed rules of procedure and communication conducts for the Advisory Board are agreed in the first meeting.

www.rdi2club.eu

Annex 2: First Advisory Board Meeting

Date June 5, 2018

Timing 9.00-10.30 EEST

Venue Tallinn, Põhja pst 29. Energy Discovery Centre, Seminar room.

Agenda

1. RDI2CluB Project concept presented

Discussion, advice and best practice examples from Advisory Board

2. Process for compiling the roadmaps for developing the regional and transnational bioeconomy innovation ecosystem

Discussion, advice and best practice examples from Advisory Board

3. Role and rules of procedure for the Advisory Board

Final agenda and related materials confirmed and delivered no later than May 21, 2018.

Annual Forum in Tallinn

The Advisory Board members are welcome to attend the EUSBSR Annual Forum as a part of their programme in Tallinn. The venues are adjoining and the networking lunch indicated is part of the Annual Forum's programme.

The Advisory Board members should handle registrations directly. All participants have to register via the online registration form. Online registration will be available up to 18 May 2018.

The 9th Annual Forum of the EUSBSR will be held in Tallinn on 4 – 5 June 2018. The Forum will be hosted by the Ministry of Foreign Affairs of Estonia together with the Baltic Development Forum in close cooperation with the European Commission and other partners. About 700 participants from governments, international organisations, NGOs, universities, local and regional administrations and businesses will come together to discuss developments and challenges in the Baltic Sea Region. The Annual Forum is co-financed from the programme of Interreg Baltic Sea Region.

The main theme of the 9th Annual Forum will be the Baltic Sea Region After 2020. The Forum will focus on how to improve the implementation of the EUSBSR in the framework of the future EU Cohesion Policy. It will also discuss the current state of the ecosystem in the Baltic Sea as well as how to advance the Region as a global digital hub.

Read more: <https://www.balticsea-region-strategy.eu/9th-annual-forum>